

# Hall Forest Residents Association

## Minutes of meeting held at Torryburn Hotel on Tuesday 15<sup>th</sup> November 2005

**Attendees:** Graham McDonald, John Stewart, Ava Sainsbury, Alex McPherson, Karen Will, Dougal Slater, Tony Harvey

**Apologies:** Ian Thomas, Gordon Cowe, Ron Dickie

Item	Description	Action
1.	<p><b>Introduction</b>            JS welcomed everyone to the meeting and outlined the agenda for the meeting.</p> <p>The minutes of the previous meeting held on the 15<sup>th</sup> October were accepted and approved.</p>	
2.	<p><b>Previous Actions</b>            JS Reported that he had not yet contacted the developers to find out the legal status. He would do this after the constitution had been agreed and signed.            CK was to supply JS with the details of Betts head office</p>	<p>JS</p> <p>CK</p>
4.	<p><b>Website</b>            GM reported the status of the website as almost ready to go live. JS reported that he had reviewed the speed of the website from overseas (connection speed unknown), and it was fine.</p> <p>GM finalising the software and set-up for user forums.</p> <p>GM to forward details of web site requirements to JS and AT so that both can look at web hosting solutions.</p> <p>GM stated that once we have a bank account set-up, we can look at sponsorship for the website to bring in additional revenue.</p> <p>@hallforest.co.uk would be made available for key roles, such as chairman, treasurer, secretary, social etc. Once everything is up and running, depending on demand, these may be made available to other members of the association for a small nominal fee (e.g. <a href="mailto:firstname.lastname@hallforest.co.uk">firstname.lastname@hallforest.co.uk</a>) if there was sufficient interest.</p> <p>AT and JS to review the current website before it is put live.</p>	<p>GM</p>
5.	<p><b>Greenbelt Meeting</b>            The minutes of the meeting held with Greenbelt on 21<sup>st</sup> October were discussed in detail and accepted. JS thanked RD and GM for producing these minutes in his absence.</p> <p>JS handed round a letter received from Greenbelt's MD Alex Middleton after our meeting. This covered all the items they agreed to rectify in terms of open area remedial works. JS to scan and distribute to all members. AM also stated that they would be willing to look at local landscapers to take over the maintenance in place of the existing company if we supplied a list of suitable companies.</p>	<p>JS</p>

	It was noted that following our meeting, Greenbelt appear to have switched tactics, and are being very co-operative and helpful.	
<b>6.</b>	<p><b>Constitution</b> The main focus of the meeting was to go through in detail each item on the draft constitution. GM had prepared copies for each person to review and comment on.</p> <p>Each item was discussed in detail, and changed where necessary. GM explained that many items needed to be included as they were part of our title deed conditions.</p> <p>We reached agreement on all items in the constitution. GM to update document and forward to JS for distribution. Post meeting note – this action has been completed.</p>	<b>GM</b>
<b>7.</b>	<p><b>Bank Account</b> TH and DS had investigated the bank account options and had collected the paperwork. TH, DS and GM signed the paperwork and would be authorised signatories for the association.</p> <p>TH stated that the bank needed a signed constitution. GM and JS would sign the revised document and GM would take it with TH and DS to the bank on Friday to set-up the bank account and pay in the donations received to date.</p>	
<b>8.</b>	<p><b>Donations</b> It was noted that several more donations have been made since the last meeting. These will all be paid into the bank account once it is opened.</p> <p>Residents can send donations/subscriptions (£1/year) by cheque or cash to either the secretary (John Stewart, 10 McFadden Park) or the Treasurer (Tony Harvey, 1 Hallforest Avenue).</p>	
<b>9.</b>	<p><b>AOB/Next Meeting</b> As the meeting went on longer than expected, not all the agenda items were covered. Another meeting was scheduled for Monday 21<sup>st</sup> November at 7:30pm at the Torryburn to complete these discussions.</p>	
<b>10.</b>	<p><b>Membership Forms</b> JS handed all the membership forms to TH, who would build a database/spreadsheet of all current members.</p> <p>JS will also give TH a list of all email addresses, as many members have joined by email, instead of completing the paper forms.</p>	<b>TH</b>  <b>JS</b>
<b>11.</b>	<p><b>Close of Meeting</b> GM thanked everyone for attending the meeting, which ended at 9:15pm.</p>	