

- 1. Date and Location** 27<sup>th</sup> February 2006 @ 7:30pm - Torryburn Hotel,
- 2. Committee Present** Graham McDonald, Gordon Cowe, Dougal Slater, Ian Thomas, Karen Duguid
- 3. Apologies** John Stewart, Karen Will, Gary Scott, Alex McPherson, Richard Henderson, Ava Sainsbury, Ron Dickie
- 4. Invited Guests** Alison McDonald (member), Nicola Thomas (member)

<i>Item</i>	<i>Description</i>	<i>Action</i>
1.	<p><b>Introduction</b> GM welcomed everyone to the committee meeting and outlined the agenda for the meeting. The minutes of the previous meeting held on the 15<sup>th</sup> February were reviewed, accepted and approved. As the secretary was not present at the meeting and we have no vice-secretary, GM volunteered to take the minutes.</p>	
2.	<p><b>Website</b> GM reported that the website is up and running at <a href="http://www.hallforest.co.uk">www.hallforest.co.uk</a> but the index page has been replaced with a notice page stating that the website is under test.</p> <p>The reason for this is due to there being very little content at the moment (of which some is cut and paste from other sites) and further content is required before we can make it public. Committee members can add content to the news 'blog' and discussion forum online but static pages will require forwarding content in the form of Microsoft Word (or similar) to GM who will then upload the content to the appropriate pages. The committee were asked to provide what ever content found missing on the site.</p> <p>GM to send links to the committee that will allow access to the site.  <a href="http://www.hallforest.co.uk/localnews">www.hallforest.co.uk/localnews</a>  <a href="http://www.hallforest.co.uk/localinformation">www.hallforest.co.uk/localinformation</a>  <a href="http://www.hallforest.co.uk/residentsinformation">www.hallforest.co.uk/residentsinformation</a>  <a href="http://www.hallforest.co.uk/residentsassociation">www.hallforest.co.uk/residentsassociation</a>  <a href="http://www.hallforest.co.uk/forum">www.hallforest.co.uk/forum</a></p> <p>GM reported that AT had taken time to review the website and had submitted constructive comments by email of which he has taken onboard. Because people will have differing views, GM suggested that it would be sensible to put any suggestions/comments made in front of the committee for their view and recommendation as to whether or not to implement these. GM informed the committee that a suggestions thread had been setup on the discussion forum for anyone to submit suggestions and ideas. DS suggested that GM only bring pertinent suggestions to meetings so as to prevent committee meetings being bogged down by this subject.</p> <p>GM also reported that to protect the interests of both the Association and children who may visit the website, the association should implement its children protection policy before the website is made public. GM outlined the</p>	<p>All</p> <p>GM</p> <p>All</p> <p>GM</p>

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	reasons for this and would issue a copy of a draft children protection policy by email to all committee members for review and further discussion at the next meeting.	
3.	<b>Community Council</b> JS and GM have been in contact with the Community Council and attended a meeting on 20 <sup>th</sup> February to formally introduce the Association, explain its objectives and offer our support to issues affecting the Community.	
4.	<b>Developers</b> JS and GM to write a letter to the developers regarding the legal ownership of the open areas, and investigate implications for residents' association adoption.	JS/GM
5.	<b>Greenbelt</b> No major issues have been identified since our last meeting with Greenbelt. Greenbelt is to recommence works again in March, weather permitting, and GM recommended that the situation should be reviewed again at our first meeting in April.	
6.	<b>Charity Status</b> GM informed everyone that after further review, there would be no need to amend the constitution with regard to the child protection on the website because the implementation of our Children Protection Policy would satisfy that requirement. An amendment is still however required to include the new persimmon development that is called 'Falconer Park' and not 'Forest Park' as named previously.  A further amendment may be required to membership level names as Residential Membership has been mistaken by the existing residents of Kintore as applying to them, when in fact Associate Membership applies to all other residents of Kintore who do not live on the new developments. Two separate membership levels was implemented to allow only members who are residents of the new developments to have a vote on issues that affected them only, whilst 'associate' membership allowed all within Kintore to vote on issues that affected the whole of the community.  Because charity status requires all Association documents to be made public, GM reported that he and JS thought that it maybe prudent for the committee to review all previous meetings for any comments that could be contrived as perhaps being libel.	GM  All  All
7.	<b>LOCAL ISSUES</b>  <b>Attack On Cars</b> GC earlier reported by email that his car had objects thrown at his car when driving up Forest Road. Further to his email, other committee members have reported that the same thing has happened to either them or neighbours.  GC contacted BT about the possibility of improving lighting around the	

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	<p>exchange to try and deter people from hanging around. GM reported that JS and himself had reported our concerns about this situation to the community council who informed us that this is not a new problem and has been ongoing for a long while.</p> <p>Police resources in the area are scarce and are prioritised accordingly. For the Police to be able to effectively divert their resources required to tackle this problem, they need to know about it and its seriousness. It is recommended that anyone who suffers from a similar attack should inform the local police. It should be remembered that it only takes something to hit a driver's windscreen and block his view for a short time for a serious accident to occur. This activity therefore needs to be quickly stopped.</p> <p><b>Speeding</b> Likewise, police will only be able to assign resources to tackle this problem if they are informed about each incident. Proactive measures suggested maybe to discretely video the culprits concerned and pass the evidence onto the Police.</p> <p><b>Dog Fouling</b> Dog Fouling continues to be the main complaint. The poster campaign has proved successful in some areas, considerably reducing the problem. The posters will be taken down shortly due to council planning regulations.</p> <p>GM and JS learned from a meeting with the community council that this is not a new problem and is a problem that has plagued Kintore for a while. A member on the community council who works for environmental health within the council would investigate into providing additional dog bins for the area, budget permitting. It was pointed out though if people are not picking up their dog faeces in the first place, they are unlikely to use the dog bin.</p> <p>It is recommended that if residents spot an unreasonable dog owner, they should note the time, description of the dog and its owner; and then report it to the local dog warden. From this information, the dog warden will be able to build up a picture as to whom the culprit maybe and what times the culprit takes their dog out, thus catching them in the act.</p> <p>Other suggestions were made about perhaps installing CCTV and CCTV signs that may deter the problem from occurring around the area.</p> <p><b>Road Gritting</b> GM has learned that the local council may not adopt any roadways that incorporate lock block nor clear/grit from these areas for fear of damaging the road and their ploughs. At present, Betts are clearing the snow from the roads. If this is true, this means that the residents will be directly responsible for the repair and maintenance of these areas as Greenbelt is to neither adopt these areas. The committee will need confirm the status of this in writing with the developers and local council.</p>	<p>All</p> <p>TBD</p>

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8.	<p><b>DONATIONS</b> Donations are still being received since the distribution of the Christmas Newsletter. The committee greatly appreciate all the donations/subscriptions received to date, and will help us cover postage charges, fees for the public hall and set-up the website.</p>	
9.	<p><b>SOCIAL EVENTS &amp; FUND RAISING</b></p> <p><b>Quiz Night</b> No feedback was available from JS as to whether or not he contacted Charlie Wilson who offered previously to assist with the organisation of a venue for a Quiz night.</p> <p>KD volunteered to assist with Quiz night as her father has some experience with Quiz nights. GM offered to provide a software package that he owns that can generate questions on different subjects if required. Options of prizes were discussed but no conclusion was reached. Ian and Nic Thomas volunteered to prepare flyer for Quiz night.</p> <p><b>Spring Ball</b> No further action had been taken on organising the Spring Ball as a few other organisations within Kintore had still to be contacted by GM and JS.</p>	<p>JS</p> <p>KD</p> <p>IT</p> <p>GM/JS</p>
10.	<p><b>Historical Kintore</b> GS has been doing lots of research into the history of Kintore, and found out many useful points GS was not available to update the committee on any further research he has done.</p>	GS
11.	<p><b>Newsletter</b> It was agreed at the last meeting that it is time for the next newsletter to be issued. JS initially volunteered to compile the content but as he is likely to be busy at work over March; other volunteers were asked to provide what ever help they could.</p> <p>Volunteers for the distribution of the newsletter were also requested. With the website to be up and running soon, it is hoped this will be the last time that we need to distribute paper copies to every home and future editions can mostly be either downloaded from the website or emailed to members with email addresses. As part of our web hosting package, we have unlimited email addresses such as <a href="mailto:firstname.lastname@hallforest.co.uk">firstname.lastname@hallforest.co.uk</a> and members will be able to have their own email address setup if they do not have one or wish to have a separate one from work. A facility is provided to allow members to access their email at this address using any web browser.</p>	<p>TBD</p> <p>TBD</p>
12.	<p><b>General Meeting</b> A venue for the meeting has still to be arranged.</p> <p>A membership and treasurer report is required from the treasurer. GM to contact TH for report.</p>	<p>TBD</p> <p>GM</p>

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13.	<p><b>Kintore Summer Festival</b> GM reported that several sites for the Kintore Summer Festival (KSF) Fun Fair had been identified and is ready to approach the owners of each site for permission to use it to host the fun fair.</p> <p>GM had prepared a document that contained background information about bringing a fun fair to Kintore that would help answer most of the questions and concerns the land owners may have. The KSF and local residents fully support the idea of a fun fair, but the KSF unfortunately can not organise it through their group as their constitution limits their activities to arts type activities.</p> <p>They have asked if the Residents Association could organise this on their behalf as our constitution is more general. As the fun fair company do almost all of the work thus requiring little effort from the Residents Association, GM agreed that he would put forward the proposal to the committee. A copy of the background information document was presented to the committee present by GM to review and welcomed their views at the next meeting.</p> <p>JS is looking to arrange a sports car show for the KSF. As well as being able to view the cars, the drivers would also be willing to take people out for short passenger runs if they make a suitable donation to charity. One possible charity mentioned was Northsound Radio's Cash for Kids charity.</p> <p>KSF are still looking for a talent show scheduler/organiser. All that is needed is someone with a few hours spare in the days before the event (3<sup>rd</sup> June), to plan the appearance times of various talent acts from within the village, and to keep them informed of when they will be on stage etc. Don't worry – the compere's job has already been taken so you won't need to do any public speaking. Any volunteers would be greatly appreciated, and several people might like to work as a team!</p> <p>The Residents Association will have at least one or two stalls at the festival, with various attractions. One of these will be a human fruit machine that will hopefully boost the Association's funds. The human fruit machine will require three volunteers to sit in a stall and pick pieces of plastic fruit at random. The festival is to run between the hours between 11am and 4pm thus requiring at most 15 volunteers to provide one hour of their time. Suggestions for stalls, and things to sell (e.g. home bakes, home crafts etc) are also welcomed.</p>	<p>All</p> <p>All</p> <p>TBA</p> <p>All</p>
14.	<p><b>AOB</b> Concern was raised about the attendance of committee members at meetings and that this is resulting in the direction of the Association and the work the committee is carrying out being unfairly left to a few 'hard core' individuals. Possible causes as to why this is happening were discussed but no conclusive reason was reached. DS volunteered to investigate further.</p>	DS

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15.	<b>Next Meeting</b> The next meeting has been scheduled for Wednesday 8 <sup>th</sup> March at 7:30pm at the Torryburn Hotel in Kintore.	
16.	<b>Close Of Meeting</b> GM thanked everyone for attending the meeting, which ended at 9:15pm.	